

# Iowa State Carpool Service

CprE 491 Weekly Report

Dec15-09

Week 1 (09/04/15)

Adviser: George Amariuca  
Co-Adviser: Tom Daniels  
Members: Team Leader – Ian Pierce  
Team Webmaster – Sarah Files  
Team Communication Leader – Kyle Williams  
Team Key Concept Holder – Monica Kozbial



## Weekly Summary

This week our goal was to establish and agree upon the project we will be working on this semester and start work on the project. We met with our instructor and discussed the project goal and decided to schedule our regular team meetings on Mondays at 5:30pm at Atanasoff Hall. Additionally, due to holiday, we scheduled our next team meeting on Tuesday at 5:30pm in the TLA.

## Meeting Notes

09/04 Group meeting with members, adviser

**Duration:** 0.5 hour      **Members Present:** All members

### Purpose and Goal:

Discuss project goal and purpose in low detail, set goals for next week, and scheduled weekly team meeting.

**Achievements:** We agreed upon project and agreed to start it out as a web application and potentially using ruby on rails for the back end. Scheduled weekly meeting on Mondays at 5:30pm at Atanasoff Hall and planned for a Tuesday at 5:30pm meeting in the TLA for the upcoming week (due to Labor Day holiday). Set goals for each team member for next week.

## Plans for Next Week

**Ian:** Request resources from Electronics Technology Group

**Sarah:** Setup project website

**Kyle:** Setup initial design document

**Monica:** Look into shibboleth log-in

**All:** Prepare for upcoming team meeting to discuss planned features for application

## Individual Contributions This Week

**Ian:** Instructor and group meeting (0.5hrs)

**Sarah:** Instructor and group meeting (0.5hrs)

**Kyle:** Instructor and group meeting (0.5hrs)

**Monica:** Instructor and group meeting (0.5hrs)

## Total Contributions for Project

**Ian:** 0.5 hrs

**Sarah:** 0.5 hrs

**Kyle:** 0.5 hrs

**Monica:** 0.5 hrs